

INCOMING EXCHANGE FACT SHEET 2018/19



GENERAL INFORMATION

Name of Institution	Hochschule für Technik und Wirtschaft, HTW Chur University of Applied Sciences, HTW Chur
Erasmus Code	CH ST-GALL08
Website	www.htwchur.ch/exchange
Email	international@htwchur.ch
Postal Address	Hochschule für Technik und Wirtschaft HTW Chur International Office, Comercialstrasse 22 CH-7000 Chur, Switzerland
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CONTACTS

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	MSc New Business	Dario Wellinger dario.wellinger@htwchur.ch
	MSc Information Science:	Wolfgang Semar wolfgang.semar@htwchur.ch

APPLICATION

Nomination and Application deadline	Fall semester: 15/05/2018 Spring semester: 15/11/2018
Nomination and application process	<p>Partner university nominates students by e-mail: international@htwchur.ch</p> <ul style="list-style-type: none"> - Name of student - Studies at HTW - E-Mail - Age - Nationality <p>Students e-mail the following application documents to: international@htwchur.ch</p> <ul style="list-style-type: none"> - Application form - Provisional learning agreement - Copy of academic transcripts - Language certificate* or written confirmation of language skills - Copy of passport or national identity card - Passport-size photo <p>Application forms and relevant documents are available on our website: www.htwchur.ch/exchange</p> <p>*All Non-EU students require language certificates for Visa purposes: IELTS 6.5, TOEFL IB 110, BEC Higher, CAE, DSH 3</p>

ACADEMIC INFORMATION

Semester dates	Fall semester17/09/18 – 08/02/19 Spring semester18/02/19 – 05/07/19																					
Course list 18/19	http://www.htwchur.ch/exchange																					
German language courses	Three levels from beginners to advanced (2 ECTS)																					
Examinations & grading	<p>Exams are taken at the end of the semester over a period of 3 weeks. Please inform students that failed examinations can only be repeated the following year at the HTW Chur.</p> <p>Students should be made aware that the workload and academic level at HTW Chur is described to be high.</p> <table><tr><td><u>Swiss grade</u></td><td><u>Definition</u></td><td><u>Rating</u></td></tr><tr><td>6.0</td><td>Excellent</td><td>Pass</td></tr><tr><td>5.5</td><td>Very good</td><td>Pass</td></tr><tr><td>5.0</td><td>Good</td><td>Pass</td></tr><tr><td>4.5</td><td>Satisfactory</td><td>Pass</td></tr><tr><td>4.0</td><td>Sufficient</td><td>Pass</td></tr><tr><td>3.5 – 1.0</td><td>Insufficient</td><td>Fail</td></tr></table>	<u>Swiss grade</u>	<u>Definition</u>	<u>Rating</u>	6.0	Excellent	Pass	5.5	Very good	Pass	5.0	Good	Pass	4.5	Satisfactory	Pass	4.0	Sufficient	Pass	3.5 – 1.0	Insufficient	Fail
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SWISS-EUROPEAN MOBILITY (ERASMUS+)

General information	Incoming students from European partner universities will receive funding from the Swiss-European Mobility Programme on arrival in Switzerland.	
Incoming students	FI, UK	CHF 1'900- per semester
	AT, DE, ES, FR, IT, LT, NL, RO	CHF 2'200- per semester
Incoming staff	170 CHF/day (work & travel days) plus travel expenses of 600 CHF	

SCHOLARSHIPS FOR STUDENTS (Non-Erasmus)

Grant information non-EU exchanges	Students coming from our partner universities outside of Europe will receive a grant from HTW Chur . Amount per student 2018/19 = CHF 1'000
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LANGUAGE REQUIREMENTS

English study program (Tourism)	Students studying in the English-taught programme, should have at least B2 level English skills. Non-Native English speakers must submit one of the following documents: EU students: <ul style="list-style-type: none"> a) IELTS min 5.5, TOEFL IB min 65, BEC Higher, CAE or... b) HTW language assessment form completed by English tutor confirming advanced level language skills (see www.htwchur.ch/exchange) Non-EU students: IELTS min 5.5, TOEFL IB min 65, BEC Higher, CAE.
German study programs	Students applying for the German study program and who <u>not native German</u> speakers must submit one of the following documents to prove level C1: EU students: <ul style="list-style-type: none"> a) German Diploma or ... b) HTW language assessment form completed by German tutor confirming advanced level language skills (see www.htwchur.ch/exchange) Non-EU students: German Diploma: DSH 3, Goethe-Institut Diploma (level C1)

VISA & RESIDENCE PERMIT

Visa	Students from Non-EU/EFTA countries require an entry visa for Switzerland. The application process takes up to 3 months. The costs for the Visa are paid for by the student. The standard documents required for visa application are: <ul style="list-style-type: none"> - Passport (valid for min. 6 months beyond the student's stay) - Letter of acceptance from HTW Chur - Language diploma (IELTS or TOEFL, etc.) - Evidence of sufficient funds for your stay in Switzerland - Health & accident insurance policy for Switzerland Refer to the website of the Swiss Embassy/Consulate for country-specific requirements: http://www.eda.admin.ch/eda/en/home/rep.html
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Residence permit	All students are required to have a residence permit for their stay in Switzerland. The international office applies for such permits on arrival in Switzerland. The costs for the residence permit are paid for by the student.
Work permits & regulations	Non-EU students are <u>not</u> permitted to work in Switzerland. EU students are currently permitted to work up to <u>15 hrs per week</u> . A work permission letter must be applied for in addition by the employer.
ACCOMMODATION	
General information	<p>Once a student has been offered an exchange place, please contact the International Office about the housing preferences. Currently, these are the options available to exchange students:</p> <ol style="list-style-type: none"> 1. Scalära, student hall of residence (limited spaces available). Reservations managed by HTW International Office: www.wohnheim-scalaera.ch 2. HTW flat-share platform: http://www.htwchur.ch/wohnungsboerse 3. International office puts students in touch with outgoing exchange students who rent out their room in a shared flat whilst they are abroad.
INSURANCE	
Health and accident insurance	<p>Health & accident insurance is mandatory for everybody who is residing in Switzerland.</p> <p>EU/EFTA students: Students living in the EU and holding public health insurance have to send us a copy of their European Health Insurance Card (EHIC) as proof of health insurance coverage. The EHIC must be valid for the entire duration of stay in Switzerland.</p> <p>Non-EU/EFTA students: Students without the European health insurance card have the following options:</p> <ol style="list-style-type: none"> 1. Sign up for Swiss insurance policy through the HTW Chur. The basic monthly premium costs are approx. CHF 350 (depending on age, gender and domicile). 2. Sign up for a Swiss insurance policy directly with Swiss insurance companies specializing in health and accident insurance for foreign students, e.g.: www.swisscare.ch (monthly premiums starting from. CHF 65) 3. Health insurance provider in home country signs an exemption form, confirming that the foreign insurance policy offers equivalent coverage to the Swiss KVG basic health insurance benefits. This application will be evaluated by local authorities on arrival in Chur. <p>Contact the international office for more information: international@htwchur.ch</p>
Personal liability insurance	Exchange students are advised to get personal liability insurance. This covers damages to other persons and property caused by the policy holder. Before students leave their home country, they should check with the insurer whether the insurance covers liability whilst living abroad. The University of Applied Sciences HTW Chur accepts no liability for students.

NON-ACADEMIC INFORMATION

Estimated costs of living	Approx. 1'700-2'000 per month (This figure includes accommodation, public transport, food and leisure activities, books and course materials, Health & accident insurance etc.)
Buddy system	Each exchange student is allocated a Swiss "buddy" to help them with daily life and social integration.
ESN Chur	Students from the HTW Chur have formed a section of the International Exchange Student Network (ESN). ESN offers a range of social activities for international students. Check it out: www.facebook.com/ESNChur
Students and staff with disabilities	Infrastructure for students with disabilities is restricted in some of the buildings. It is essential to communicate with the international office at least 6 months before the exchange period in order to clarify if the individual's requirements.

