# Sustav za provjeru izvornosti studentskih radova *Turnitin*





## O sustavu Turnitin

Sustav *Turnitin* uspoređuje studentske radove s radovima objavljenim u javno dostupnim i komercijalnim bazama podataka, trenutno dostupnim i arhiviranim mrežnim mjestima, te s bazom već pregledanih studentskih radova unutar sustava *Turnitin*. Učitavanjem rada u sustav *Turnitin* te određivanjem nekoliko parametara, sustav generira *izvještaj o izvornosti* rada na kojem je vidljiva eventualna istovjetnost ili sličnost dijelova teksta s tekstom nađenim u jednoj ili više spomenutih baza.

## Pregled

- Postavljanje korisničkog profila za nastavnike
- Dodavanje kolegija
- Upisivanje studenata
- Dodavanje zadataka
- Provjera izvornosti
- Izvještaj o izvornosti

#### Postavljanje korisničkog profila za nastavnike

Ako pristupate sustavu Turnitin prvi put, trebate postaviti svoj korisnički profil za nastavnike. Kako biste postavili korisnički profil za nastavnike potreban vam je broj računa i lozinka za pristupanje (*account ID* i *joint password*). Kako biste dobili *account ID joint password*, molimo obratite se Sveučilišnoj knjižnici na mail <u>turnitin@unizd.hr</u>. *Account ID* i *joint password* su najmjenjeni isključivo nastavnicima Sveučilišta u Zadru.

Upute:

**1**. Otvorite sustav *Turnitin* i odaberite *Create Account* poveznicu.



### Postavljanje korisničkog profila za nastavnike

Upute – nastavak

2. Odaberite poveznicu Instructor

3. Ispunite obrazac Create a New Instructor Account

Instructo eaching assistant

- Upišite account ID i join password
- Upišite Vaše ime, prezime i e-mail adresu koju ćete koristiti kako bi se ulogirali u sustav Turnitin.
- Upišite lozinku kojom ćete se koristiti za pristupanje sustavu Turnitin. Lozinka mora biti duljine između šest i deset znakova od kojih barem jedan znak mora biti slovo, a • jedan broj. Lozinka je osjetljiva na velika j mala slová.
- Odaberite tajno pitanje. .
- Ako se slažete s Korisničkim sporazumom . odaberite *I agree - - create profile* kako biste pristupili sustavu Turnitin.

Create a New Instructor Account

Account ID Information	
To join an account as an instructor you will need a password and ID combination, which you should have received either from your account administrator or from the instructor of the class for which you are a teaching assistant.	Confirm email address
If you do not have this combination, or your combination appears to be incorrect, please contact your administrator or instructor.	Password and Security
Account ID	Please keep in mind that your password is case sensitive (for example, paSS123 would be different than pass123), must be 6-12 characters long, and contain at least one letter and one number (for added security).
Join password	Enter an email address and password you can easily remember. Please write down your email address and password for future reference.
User Information	Enter your password
Your first name	Confirm your password
Your last name	Next, please enter a secret question and answer combination. You will be asked for this combination if you ever forget your password and need to reset it.
Display names as <ul> <li>First name (Space) Last name (example: John Smith)</li> <li>Last name (Space) First name (example: Smith John)</li> </ul>	Secret question Please select a secret question.
Lastname(No space)First name (example: SmithJohn)  Email address	Question answer
	User Agreement
	Please read our user agreement below. Select "I agree" to complete your user profile.
e	Turnitin.com and its services (the "Site" or the "Services") are maintained by Turnitin, LLC ("Turnitin"), and offered to you, the user ("You" or "User"), conditioned upon Your acceptance of the terms, conditions, and notices contained herein without modification (the "User Agreement"). You should review this User Agreement carefully before accepting it.

## Kontaktirajte Sveučilišnu knjižnicu kako biste dobili

# Account ID

# Joint password

## Kreiranje kolegija

Unutar kolegija (*class*) nastavnici mogu organizirati studentske radove i postavljati zadatke. Preporuča se koristiti po jedan kolegij u *Turnitin* sustavu za svaki kolegij u nastavi. Možete kreirati i općeniti kolegij npr. *Moje provjere radova*.

Kolegiji se trebaju iznova kreirati početkom svakog semestra. Zadaci se mogu jednostavno prebacivati iz kolegija prethodnih godina.

#### Upute:

1. Odaberite Add Class poveznicu.



#### 2. Ispunite podatke o kolegiju

Class name – Ime kolegija

Enrollment password – Lozinka za upis u kolegij (izmišljate je sami, preporuča se koristiti mala slova i brojeve, npr. ip2016)

Subject area – Područje (npr. Foreign language)

Student level – Razina kolegija (npr. Graduate za diplomsku)

	Class settings	
* Class type	Standard •	
* Class name	Diplomski radovi	
* Enrollment password	dr2016	
* Subject area(s)	Information Literacy ×	
* Student level(s)	Graduate ×	
Class start date	02-Nov-2016	
* Class end date	01-Feb-2018	

## Dodavanje studenata

#### Studenti se mogu u kolegij upisati sami ili ih može upisati nastavnik.

Assignments Students Libraries Calendar Discussion Preferences	
NOW VIEWING: HOME > DIPLOMSKI RADOVI > STUDENTS	
About this page The student list shows the students enrolled in your class. To add a student, click the add student link. If you would like to send an email to your class, click the email all students link. Click a student's name to view his or her	r submissions.
Students	Add Student Upload Student List Email All Students
Enrolled Student name User ID Email address	Drop
Kako bi se studenti sami upisali u kolegij moraju imati identifikacijski broj kolegija i lozinku ( <i>class ID</i> i <i>enrollment password</i> ). Proces upisa je sličan kao i kod postavljanja korisničkog profila za nastavnike. Nastavnici mogu upisati studente jednog po jednog ili upisati in odjednom pomoću liste (ime, prezime, e-mail adresa).	Upload Student List         Choose a file to upload:         Choose File No file chosen         File Formatting Guidelines         Vour file can be in either Word, Excel, or plain text format. For each user in your list, you must include the user's first name, last name, and e-mail address in this order:         If st name, last name, email address         More info
	Upload List

### Postavljanje zadataka

Upute:

1. Kako biste postavili novi zadatak na stranici kolegija odaberite 'Add Assignment' poveznicu.

+ Add Assignment

- Unesite naziv zadatka u polje assignment title i odaberite datum početka i završetka roka predaje zadatka.
- Odaberite opciju 'Allow only file types that *Turnitin* can check for originality'. Izvještaj o izvornosti se može generirati za sljedeće vrste dokumenata: Microsoft Word, PowerPoint, WordPerfect, PostScript, PDF, HTML, RTF, OpenOffice (ODT), Hangul (HWP), Google Docs (predano kroz Google Drive), plain text files
- 1. Ukoliko ne želite da se radovi pohranjuju u *Turnitinovoj* bazi podataka odaberite *Optional settings* kako biste promijenili postavke

v Assignment	
signment title Allow only file types that Turnitin can check for originality Allow any file type	Start date 02-Nov-2016 at 13 • : 09 • Due date 09-Nov-2016 at 23 • : 59 •
Close options	
Allow submissions after the due date? •	
® № Originality Report	
Generate Originality Reports for submiss Yes	ions? 0
No     Generate Originality Reports for student s     immediately (can overwrite reports until due d	submissions 🕖
<ul> <li>No</li> <li>Generate Originality Reports for students</li> <li>immediately (can overwrite reports until due d</li> <li>Exclude bibliographic materials from Simil</li> <li>Yes</li> <li>No</li> </ul>	submissions 🕡 ate) 🔻 larity Index for all papers in this assignment? 🖓
<ul> <li>No</li> <li>Generate Originality Reports for student so immediately (can overwrite reports until due de Exclude bibliographic materials from Similarity No</li> <li>Yes</li> <li>No</li> <li>Exclude quoted materials from Similarity So Yes</li> <li>Yes</li> <li>No</li> </ul>	submissions 🕐 ate) 💌 llarity Index for all papers in this assignment? 🖓 Index for all papers in this assignment? 🖓

## Predaja radova

Ako nastavnici sami želite predati radove odaberite poveznicu "View" koja se nalazi desno od naziva zadatka kako biste otvorili stranicu zadatka. U gornjem lijevom uglu odaberite "Submit File" opciju. Možete učitati rad s Vašeg računala, *Dropboxa* ili *Google Drivea*.

Submit	File				Edit assignment se	ettings   Email non-submitters
	AUTHOR	TITLE	SIMILARITY	FILE	PAPER ID	DATE
	Mirta Matošić	Clip			730761838	02-Nov-2016
	Luke Skywalker	Knežević plagi	13%		729517756	31-Oct-2016
	Vedran V	Informacijska pismenost i obrazovanje	72% 📕	٥	727005203	26-Oct-2016

Nakon učitavanja rada u sustav potrebno je nekoliko minuta za proces provjere. Kada je izvještaj o izvornosti spreman na popisu radova prikazat će se postotak podudarnosti i pravokutnik odgovarajuće boje. Generiranje izvještaja o izvornosti traje nekoliko minuta. Ako izvještaj još nije gotov pokraj naziva rada prikazat će se sivi pravokutnik.

## Izvještaj o izvornosti rada



#### Izvještaj o izvornosti studentskog rada – elementi

The portrait of Ariana Hermione said that Professor Dumbledore that many of the people his brother cared a he had left them alone. When Hermione as burst into speech. He told them that when a

		0	SIMILAR	OUT OF 100
		Full Source Text		8
cond the	http:/	//harrypotter.wikia.com/\	wiki/Battle_of_H.	<sup></sup> 56%
		Match 1	of 137	
ocat	Potter a	and you will be rewarded. Yo	u have until midnig	ht." -Lord
had	Voldem Battle o	<i>ort</i> 's ultimatum, <i>leading to th</i> of Hogwarts, also known as t	ne Battle of Hogwar he Final Battle of Ho	ts.[src] The 🤳 ogwarts[2],
d to	was a c	onflict that signified the end	of the Second Wiza	rding War.
d Vc	of Hogy	varts School of Witchcraft ar	the castle and on the castle and on the castle and on the the large state of the second state of the secon	ne grounds Lord
erva	Voldem destroy and cre	ort learned that Harry Potter one of his final Horcruxes, h ature that had pledged loyal	was in the castle to e ordered every De ty to him to attack th	locate and ath Eater he school.

#### carrying out his grand plans.

#### Internet source

Full Source View

harrypotter.wikia.com

by Tunrettopyrrah "I knew my brother, Potter. He learned secrecy at our mother's knee. Secrets and lies, that's how we grew up, and Albus...he was a natural." - Aberforth describing his brother[src] Aberforth told the young wizards to get away from the school, out of the country if they could; forget Dumbledore and his clever schemes. Harry pointed out that Aberforth was fighting as well, he was part of the Order of the Phoenix, but Aberforth retorted that the Order of the Phoenix was finished. Aberforth then said that Dumbledore was a natural at secrets and lies, a trait he learned from their mother. Hermione timidly asked if the picture on the mantelpiece was of his sister, Ariana, and Aberforth confirmed this. The portrait of Ariana Dumbledore Added by Starstuff "When my sister was six

#### Harry talking to Aberforth

## Isključivanje citiranog teksta, popisa literature ili manjih podudarnosti iz izvještaja o podudarnosti

1. Odaberite ikonu Filter and Settings na dnu stranice izvještaja



2. U desnom prozoru će se otvoriti Filters & Settings opcije. Kako biste iz izvještaja isključili citirani tekst odaberite opciju Exclude Quotes, a kako biste isključili popis literature odaberite Exclude Bibliography opciju

Filters & Settings	
FILTERS	
Exclude Quotes	
Exclude Bibliography	

 Nastavnici mogu isključiti manje podudarnosti iz izvještaja o podudarnosti odabirom broja uzastopnih riječi koje se pojavljuju ili odabirom postotka.

#### Exclude matches that are less than:

4 words
 %
 Don't exclude by size

Apply Changes

4. Odaberite Apply Changes opciju na dnu stranice.

C New Report

### Sažetak informacija o radu

Sažetak informacija o radu se otvara odabirom ikone o za informaciju u donjem lijevom kutu izvještaja

Submission ID i overall postotak podaci će vam biti potrebni kod ispunjavanja Suglasnosti mentora za predaju digitalnog i tiskanih primjeraka završnog/diplomskog/doktorsko g rada

Submission Info	
SUBMISSION ID	200497370
SUBMISSION DATE	23-Apr-2015 03:58AM
SUBMISSION COUNT	3
FILE NAME	Test_Assignment.pdf
FILE SIZE	19.32K
CHARACTER COUNT	3696
WORD COUNT	764
PAGE COUNT	3
ORIGINALITY	
OVERALL	44%
INTERNET	44%
PUBLICATIONS	0%
STUDENT PAPERS	0%
GRADEMARK	
LAST GRADED	N/A
COMMENTS	0
QUICKMARKS	0
QUICKMARKS	0

# Prijava za sustav Turnitin, obuka i korisnička podrška

turnitin@unizd.hr

# Sveučilišna knjižnica 023/200-566