PROCEDURES
AND EXPERT BODIES AUTHORISED
FOR DECISION MAKING

Zadar, 2016
POSTGRADUATE DOCTORAL STUDIES

I. MATTERS DECIDED BY THE SENATE

(it refers to the most common matters and procedures; for other possible matters see Regulations on the Postgraduate Studies and Regulations on the Procedure of Launching, Approval, Monitoring and Evaluation of the Study Programmes)

A. MATTERS SENT BY THE STUDENT
   1. Proposal for appointing mentors (and co-mentors)
   2. Application of the doctoral dissertation topic (synopsis)
   3. Submission of the dissertation
   4. Application for the extension of the deadline for the submission of the dissertation

B. MATTERS SENT BY THE EXPERT COMMITTEE
   1. Report on the doctoral dissertation topic
   2. Reports on the doctoral dissertation

OFFICE FOR POSTGRADUATE STUDIES

DOCTORAL STUDY COUNCIL

OFFICE FOR POSTGRADUATE STUDIES

ACADEMIC EXPERT COUNCILS
- for the area of social sciences
- for the area of humanities, arts and interdisciplinary artistic area
- for biomedical and health, biotechnical, natural, technical and interdisciplinary scientific area

SENATE

A. MATTERS SENT BY THE STUDENT
   1. Appointment of the mentor (and co-mentor)
   2. Appointment of the Expert Committee for the evaluation and defence of the dissertation topic (synopsis)
   3. Appointment of two Expert Committees: for the evaluation and for the defence of the dissertation
   4. Approval of the extension of the deadline for the submission of the dissertation

B. MATTERS SENT BY THE EXPERT COMMITTEE
   1. Acceptance of the report and approval of the dissertation topic or returning it for the improvement
   2. Acceptance of the report on dissertation and appointment of the committee for the defence of the dissertation or returning the dissertation for the improvement
II. MATTERS DECIDED BY THE POSTGRADUATE STUDIES COUNCIL

(it refers to the most common matters and procedures; for other possible matters see Regulations on the Postgraduate Studies and Regulations on the Procedure of Launching, Approval, Monitoring and Evaluation of the Study Programmes)

MATTERS SENT BY THE APPLICANT FOR THE ENROLMENT OR STUDENT

1. Application for the enrolment to the study
2. Application for the approval of the continuation of the study after an interruption
3. Application for the approval of writing and defending the dissertation in a foreign language
POSTGRADUATE DOCTORAL STUDIES

III. MATTERS SENT TO THE PROCEDURE BY THE DOCTORAL STUDY COUNCIL OR DEPARTMENTAL EXPERT COUNCIL

(it refers to the most common matters and procedures; for other possible matters see Regulations on the Postgraduate Studies and Regulations on the Procedure of Launching, Approval, Monitoring and Evaluation of the Study Programmes)

1. Proposal for the opening the call for applications
2. Appointment of the head and deputy head of the study

SENATE

1. Approval of the opening the call for applications
2. Confirmation of the appointment of the heads and deputy heads of the studies

DOCTORAL STUDY COUNCIL

1. Recognition of the ECTS for the scientific activities
2. Approval of the conditional enrolment
3. Technical issues connected to the enrolment (for ex. way of paying the tuition)

OFFICE FOR POSTGRADUATE STUDIES

Proceedings according to the decisions of the Doctoral Study Council

DEPARTMENTAL EXPERT COUNCIL

Proposal of the study programme

1. Proposal for the appointment of the members of the Doctoral Study Council
2. Proposal for the changes of the study programme

AUTHORISED BODIES (according to the Regulations on the Procedure of Launching, Approval, Monitoring and Evaluation of the Study Programmes)

1. Appointment of the members of the Doctoral Study Council
2. Changes of the study programme

SENATE

University of Zadar