



ECTS – EUROPEAN CREDIT TRANSFER SYSTEM / *Transcript of records*

NAME OF SENDING INSTITUTION:					
Faculty / Department of					
ECTS departmental coordinator:					
Tel.:		Fax:		e-mail box:	

NAME OF STUDENT:		First name:	
Date and place of birth:		Sex:	
Matriculation date:		Matriculation number:	

NAME OF RECEIVING INSTITUTION:					
Faculty / Department of					
ECTS departmental coordinator:					
Tel.:		Fax:		e-mail box:	

(1) Course unit code	Title of the course unit	(2) Duration of course unit	(3) Local grade	(4) ECTS grade	(5) ECTS credits
<i>to be continued on a separate sheet</i>					

(1) (2) (3) (4) (5) see explanation on back page

TOTAL:

--

Diploma / degree awarded: _____

DATE: _____ SIGNATURE: _____ STAMP OF INSTITUTION:
of registrar / dean / administration officer

NB: THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE OF THE REGISTRAR/DEAN/ADMINISTRATION OFFICER AND THE OFFICIAL STAMP OF THE INSTITUTION.

(1) COURSE CODE UNIT:

Refer to the ECTS information Package.

(2) DURATION OF COURSE UNIT:

Y = 1 full academic year

1S = 1 semester

1T = 1 term/trimester

2S = 2 semesters

2T = 2 terms/trimesters

(3) DESCRIPTION OF THE INSTITUTIONAL GRADING SYSTEM:

(4) ECTS GRADING SCALE:

ECTS grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT – outstanding performance with only minor errors
B	25	VERY GOOD – above the average standard but with some errors
C	30	GOOD – generally sound work, with a number of notable errors
D	25	SATISFACTORY – fair but with significant shortcomings
E	10	SUFFICIENT – performance meets the minimum criteria
FX	-	FAIL – some more work required before the credit can be awarded
F	-	FAIR – considerable further work is required

5) ECTS CREDITS:

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits